**GIPAC Monthly Meeting Minutes**

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| **Date** | Friday, 29 January 2021 |
| **Time** | 1:00-3.00pm AEDT |
| **Location:** | via Video Conference |
| **Present:** | GIPAC - Mr Jason Lyne, Mr Barry Ward, Ms Tracy Hindmarsh, Ms Jenny Barnett, Mr Martin Hallinan, Ms Amanda Ginn.GWIC - Mr Steve Griffin (Chair), Mr Matt Tutt (for Agenda Item 5 only), Ms Juliet Corish (for Agenda Item 6 & 7 only), Ms Abi Groves (for Agenda Item 6 & 7 only), Ms Katie Foran (for Agenda Item 8 only). |
| **Apologies:** | Mr Mark Bell (GIPAC), Ms Gayle Masterson (GIPAC), Ms Michelle Ledger (GWIC) |
| **Secretariat/ minute taker:** | Ms Katrina Ring (GWIC) |

1. **Welcome and apologies**

The Chair welcomed all participants and introduced additional GWIC staff that will also be joining the meeting for selected agenda items.

1. **Adoption of minutes of previous meeting**

The minutes from meeting held on 11 December 2020 were formally adopted by the participants.

1. **Outstanding action items**

Confirmed Tracy Hindmarsh as the Council Chair

1. **Registration Renewals** - Richard Sollorz
	* The process of renewing Participant Registrations will commence on 1st March 2021. The registration end date will change to the participants date of birth rather than 30th June, including a pro rata system, to reduce the need of all participants renewing their registration at the same time.
	* Communications for the renewal process will be going out early March 2021.
	* The Portal will be open for participants to renew their registrations as well as an option to renew via paper form, for those participants who do not have access to complete the renewal process online.
	* Richard introduced ‘Track Program’ where GWIC staff will also be going out to race meets, to assist participants complete their renewals as well as be available for other enquiries outside the renewal process, to provide more of a more *holistic* service.
	* Chair mentioned should any participant encounter any issues moving forward with anything to do with the Registration and Welfare side of GWIC, they are welcome to contact Richard directly.
2. **Requirements for Kennel requirements for Owners** - Richard Sollorz
	* This new proposed requirement is that Owners, who have control and custody of their greyhounds, must have compliant *basic* kennel facilities and provide these to GWIC for approval.
	* Discussion was had in relation to how GWIC would monitor the new proposed requirement. Richard advised that this requirement is more so when a Trainer no longer wishes to train the greyhound and the greyhound is returned to the Owner.

**Feedback in relation to proposed GWIC policies**

1. **Transfer (Arm’s Length) Policy** - Matt Tutt
	* GWIC aims to develop a better way of managing disqualifications and the purpose of this policy is to ensure that disqualified participants are not able transfer their greyhounds to a relative or close friend, who can then nominate them for racing. Provides for a consistent framework as to how GWIC applies transfers from sanctioned participants.
	* Discussions were had in relation to:
		+ If there will be harsher penalties for repeat offenders; it was advised that the Commission is currently working on an updated Penalty Guideline and for different matters will have different penalties
		+ The ability of discretion based upon exceptional circumstances for individual cases will be considered by the Commission
		+ The policy applies to NSW jurisdiction only; the Commission only has control over NSW participants and greyhounds within NSW
		+ An Owner is informed if they are involved with a greyhound that receives an ‘A’ sample notification
	* The policy is currently in consultation phase and GWIC is open to gaining feedback; GWIC is aiming to have the policy finalised as soon as possible before going out to the public.
2. **Definition of ‘Inadequate’ Greyhound Housing Area (Code of Practice)** - Juliet Corish and Abi Groves
	* The purpose of this document is to provide information about the circumstances in which the Commission may invoke clause 1.6.2 of the Code of Practice
	* Standard 5.9 of the NSW Greyhound Welfare Code of Practice has been developed so that all people are aware of the content and is based on a judgement call.
	* The purpose of the Industry Practice Guide, IPG (circulated with the meeting papers) is to provide clarity, transparency and fairness.
	* Discussions were had in relation to:
		+ Timeframe and how long individuals would have to comply to this code. Juliet advised based upon the function of the deeming provision, 10 years to upgrade with an exception of any housing built today (code commenced as of 1st January 2021), would have to comply immediately.
		+ The second page of the IPG regarding veterinary directions, in circumstances when a greyhound is injured and requires a smaller kennel
		+ Situations when people don’t have the ability to read the code thus are not aware of the changes, can contact GWIC and it would be explained to them (including other resources available to them to keep them updated)
		+ GWIC identifying circumstances of ‘what a significant health and/or safety risk to the greyhound is’ and addressing them. It’s not the role of GWIC Inspectors to make the decision, it’s decided by Steve and one of the Commissioner’s to ensure it is fair. GWIC Inspectors would take pictures of the situation and an appeals process would be initiated.
3. **Exercise Socialisation and Enrichment Plan** - Abi Groves
	* This plan was circulated prior to this meeting and GWIC is seeking feedback.
	* The plan has been devised to be simple and only requires participants to dot point their daily routine for their greyhounds. They only need to fill it in once and one per training facility (not per greyhound). They can use GWIC’s template or their own.
4. **Website Landing Pages** - Katie Foran
	* To support the introduction of the Code of Practice, GWIC are developing a new website dedicated to providing the industry with information on the Code. This will include written, video and audio content based on the already available Industry Practice Guides making it accessible for anyone who is visiting the website.
	* Information including sample designs of the website were circulated prior to this meeting and GWIC is seeking feedback regarding the details issued.
	* It was raised and identified that out of the 3 different options circulated, Option C was preferred.

**Feedback in relation to GWIC**

1. **Race day, inspection and registration services** – All
	* Discussions were had in relation to:
		+ Surprise visits and when people may not be home. Steve advised that 95% of the visits will be announced.
		+ Steve currently reviewing the use of body cameras worn full time
		+ Steve conducting reviews of Box Draws and will provide a report to this committee before going public.
		+ Abuse towards GWIC and/or GRNSW officials via any form (online or via in person) and adopting a zero tolerance for any abuse.

**Emerging Industry issues**

1. **Develop a list of industry issues for resolution** - Amanda Ginn
	* Query regarding Handlers licence. Was informed that the wait would be 3 weeks thus is seeking a quicker turnaround period on this process. Steve advised that registration takes 6 business days therefore would be followed up.
	* Discussions were had in relation to:
		+ GWIC do not partake in prize money, this is through GRNSW. GWIC facilitate the prize money split notifications when completing details regarding registration and regarding swabbing. If there is any prize money greater than $2,500 the money is withheld until the swab result comes through then GWIC notifies GRNSW who release the prize money.
		+ Severe meat shortage and price per kg is high thus very hard to source meat which is not sustainable for some.
		+ The cost of vet check-up’s for greyhounds has increased
		+ Consistency with dress code at racetracks; GWIC is in discussion with GRNSW for a uniform dress code.
2. **Other Business**
3. **Next meeting**: Friday, 26 February 2021