**GIPAC Monthly Meeting Minutes**

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| **Date** | Friday, 11 December 2020 |
| **Time** | 1:00-2:00pm  |
| **Location:** | via Video Conference |
| **Present:** | Ms Gayle Masterson, Mr Jason Lyne, Mr Barry Ward, Ms Tracy Hindmarsh, Ms Jenny Barnett, Ms Michelle Ledger, Mr Alan Brown AM (for welcome address only), Mr Steve Griffin (Chair) |
| **Apologies:** | Mr Martin Hallinan, Mr Mark Bell, Mr Matt Tutt, Ms Amanda Ginn |
| **Secretariat/ minute taker:** | Ms Katrina Ring |

1. **Welcome and apologies**

The chair welcomed participants to the inaugural meeting of the Greyhound Industry Participants Advisory Committee.

1. **Adoption of minutes of previous meeting**

Nil

1. **Outstanding action items**

Nil

1. **Welcome to members of GIPAC** - Chief Commissioner Alan Brown AM
	* Alan Brown thanked all members for agreeing to be a part of the Committee
	* Currently GWIC has the Greyhound Industry Animal Welfare Committee and the Race Industry Review Panel plus GWIC consults continually with GBOTA and GRNSW, however it was felt that GWIC is missing a connection with experienced people on the ground who are in the industry day in, day out.
	* GWIC is endeavouring to improve relationships with participants within the industry and, more importantly, gather feedback from people within the industry whilst in the early stages of developing new policies which the Commission is expected to continue to introduce. It is also important for the Commission to gather feedback on existing policies, in terms of what is and is not working.
	* Steve is the main contact for any feedback or any other issues, can be contactable via his direct line, email or mobile.
	* The Commission is looking forwards to getting feedback from the work the council is doing on a regular basis
	* The council will meet once a month for an hour. GIPAC members will assist in setting the agenda, raising issues it is felt is needed to be addressed by the commission.
2. **Terms of Reference** - Chair

Participants were asked if any had any questions or issues with the Terms of Reference that was circulated. The Terms of Refence were accepted in full.

1. **Election of Council Chair by members** - Chair

Nomination of a Council Chair was raised with participants. Tracy Hindmarsh’ nomination is to be confirmed with Martin Hallinan, Mark Bell and Amanda Gin.

1. **Setting of day and time for monthly meetings** - Chair

The Chair asked all participants a preferred preference on when to set the reoccurring monthly meeting. The participants accepted 1pm on the last Friday of each month.

1. **Suggested structure for meetings** – Chair

Set standing items for the meetings. The following 3 standing items were suggested:

1. **Feedback in relation to proposed GWIC policies**

For GWIC to gain feedback from industry participants about policies that GWIC is intending to bring into the industry

1. **Feedback in relation to GWIC;**

Gaining participant feedback about how GWIC is delivering services i.e. stewarding, vet and registration services

1. **Emerging Industry Issues**

Issues within the industry that participants would like to be changed or addressed

 **Feedback in relation to proposed GWIC Policies**

1. **Principles in the treatment of serious injuries and euthanasia of racing greyhounds** - Michelle Ledger
	* Was explained that this policy came about owing to a review that GWIC had conducted recently. In 2019 GWIC established a set of guidelines for the treatment of serious injuries and euthanasia’s on the track for GWIC On-track Vets.
	* The purpose of the policy is to provide principles to assist vets in their decision making and to improve consistency.
	* In 2020 GWIC reviewed those guidelines and established an expert committee of prominent greyhound vets, other industry professional vets, and an anaesthetist, to go through the guidelines and gather feedback.
	* The expert committee came back with 18 recommendations for the Commission which GWIC is currently working through.
	* A concern was raised regarding when greyhounds suffer from a severe injury the aftercare aspect needs to be looked at, as trainers may not have the facilities to look after the greyhound in the first few weeks following a serious injury.
	* Noted that the guidelines need to be implemented consistently by vets.
	* It was further discussed that greyhounds should not be leaving the track in pain. Recommended that the best care be taken whilst at the track.
2. **Transfer (Arm’s Length) Policy** - Chair
	* GWIC is developing a better means of managing disqualifications. The purpose of this policy is to ensure that disqualified participants are not able transfer their greyhounds to a relative or close friend, who can then nominate them for racing.
	* This policy is in place for those ‘one percenters’
	* Steve asked for feedback on this policy on behalf of Matt Tutt, including the wording.
	* Queried whether GWIC has the capacity to police this. GWIC has the capacity to pick this up/can be tracked on the systems GWIC has in place. GWIC Inspectors can be sent out to follow up
	* Noted that the policy needs to be as black and white as possible.
	* Further feedback to be forwarded to Steve/Matt Tutt
3. **Definition of ‘Inadequate’ greyhound housing area (Code of Practice)** - Juliet Corish
	* The purpose of this document is to provide information about the circumstances in which the Commission may invoke clause 1.6.2 of the Code of Practice
	* Standard 5.9 of the NSW Greyhound Welfare Code of Practice has been developed so that all people are aware of the content and is based on a judgement call.
	* However, GWIC needs to provide advice to participants about when this clause will be invoked
	* Topic is more urgent as it commences the 1st of January 2021
	* Chair requested feedback from participants. GWIC looking to define in simple language the meaning of ‘inadequate greyhound housing area/facilities’ so that come 1st January 2021, GWIC can communicate to industry participants.
	* Noted that common sense should be applied in the application of the code i.e. regarding greyhounds and their behavioural differences.
	* Recommended to gather more information from participants as to specific needs and circumstances.
	* GWIC is working on various methods/recourses for industry participants to utilise, to comply with standards of the code i.e. a website that is non GWIC however will provide education and act as a reference library on the code etc.
	* Emphasised that GWIC is not intending to use the code solely as a means to take action against participants; this NSW Government code is to set the industry’s new standards on greyhound welfare. GWIC is to support and sustain the industry.
	* Concern that GWIC inspections are intimidating for participants. GWIC is currently looking into a new uniform for GWIC Inspectors.
	* Requested that all participants forward anything in writing in the next week so that this can be finalised before January.

**Feedback in relation to GWIC**

1. **Race day, inspection and registration services** – All
	* Was noted that the perception of GWIC working against the industry will need to change, as some participants within the industry feel that this is the case.
	* Necessary for GWIC to develop better communication with participants
	* GWIC will be appointing a new Chief Steward within the near year to drive this forward

**Emerging industry issues**

1. **Develop a list of industry issues for resolution** - Chair
	* Chair provided the option for all participants to submit a list (i.e. half a dozen) of industry issues for resolution. For example, GWIC is currently looking into periodic stand-alone Clearance Trail Days
	* Raised that when kennelling for an option for the greyhound card (with their licence card) to be used only and not the greyhound book.
	* Noted that there is opportunity for GWIC to spend money on moving forward and towards an ‘automated’ industry.
	* Raised a point on maidens and looking at smaller field sizes for them, to allow experience for the dog. Chair advised GWIC does not work with that part of the club however is happy to raise with GRNSW.
	* It was discussed that as kennels are upgraded, there will be more CCTV cameras available for checking on dogs/monitoring for integrity purposes.
2. **Any further comments/questions** – Chair
	* Queried when the Arms Length Policy will be implemented. Plan is early in the new year. Matt Tutt will join the next meeting to discuss further.

Chair thanked all for assisting the Commission and advised that due to fires and COVID this year and hopes everyone can relax with family during the Christmas and New Year. Wishes all a safe break and GWIC is looking forward to working with all participants in the New Year.

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| **Action****Ref** | **Meeting****date** | **Action** | **Person****responsible** | **Due date** | **Comments** |
| 21/1 | 29/01/21 | **Registration Renewals**Katrina Ring EA, to email GIPAC Members the contact details of Richard Sollorz, Manager of Registration and Welfare | Katrina Ring | 2/02/21 | Completed |
| 21/2 | 29/01/21 | **Transfer (Arm’s Length) Policy**Katrina Ring EA, to email GIPAC Members the contact details of Matthew Tutt, Director Integrity & Legal Services | Katrina Ring | 2/02/21 | Completed |
| 21/3 | 29/01/21 | **Website Landing Pages**Katie Foran to re-circulate website information for those who did not have a chance to review the options so that members can provide feedback directly to Katie | Katie Foran | 5/02/21 | Completed |
| 21/4 | 29/01/21 | **Develop a list of industry issues for resolution*** Katrina Ring, EA to follow up with Richard Sollorz, Manager of Registration and Welfare the status on the Handlers Licence for Amanda Ginn’s daughter.
* Steve Griffin to raise with Wayne Billet and Tony Mestrov from GRNSW next week regarding topics discussed on prize money and dress code.
 | Katrina Ring & Steve Griffin | - 1/02/21 &- 3/02/21 | Completed  |

1. **Next meeting**: Friday, 29 January